

# KEEPING YOU SAFE THROUGHOUT COVID-19



*The  
Killarney  
Park*

We have a highly detailed Covid-19 Safety Protocol document which is continuously evolving, however we have taken the key elements from the document to make a more reader-friendly version for you.

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## BEFORE YOU ARRIVE



- You will receive communication guiding you through a simple check-in process, helping to reduce contact time at our Reception Desk.
  - A Safety Information Booklet is available, explaining the procedures that you will need to be mindful of when interacting with anyone in the hotel.
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## TRANSPORTATION PROVIDED/ARRANGED BY THE KILLARNEY PARK



- PPE will be worn by drivers, in line with Government health guidelines.
  - Surgical masks will be provided to all guests who have hotel transport booked.
  - Frequently touched areas will be disinfected prior to each collection. (ie: handles, buckles, buttons etc.)
  - Drivers will adhere to the key rules for frequent hand washing or hand sanitising. This will occur prior to and after disinfecting the car and prior to and after all transfers.
  - We will request your permission to disinfect the exterior of your luggage, taking every possible care not to damage the material.
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## WHEN YOU ARRIVE



- You will be invited to wash your hands upon arrival.
  - Unfortunately our complimentary valet service will not be available until further notice.
  - The hotel doors are automated and no contact is required.
  - If you are part of a family gathering, we encourage just one member of your party to approach the check-in area, while the others relax in our lobby area.
  - Our door attendants will wear PPE as required by Government health guidelines.
  - We will request your permission to disinfect the exterior of your luggage, taking every possible care not to damage the material.
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## WHAT YOU WILL NOTICE DURING YOUR STAY

### General:



- All colleagues will wear PPE equipment where stipulated by Government health and the WHO guidelines.
- Automatic social distancing monitors will be operating at all reception desks.
- Hand sanitisers will be readily available throughout the main hotel and non-visible service areas of the hotel.
- Signage to encourage and remind people about regular hand cleaning and social distancing protocols will be visible throughout the hotel and non-visible service areas.
- Contactless payment and emailed invoices will be encouraged.
- Newspapers and magazines are on offer via a complimentary digital access code for your own device.
- Elevator signage will advise that only two guests may travel per elevator - unless they are part of a group travelling together.
- Furniture will be rearranged to allow for adequate social distancing.

## Dining:

- Restaurant tables will be adequately spaced apart and the number of diners will be reduced in both restaurants, in line with safety protocols.
- All restaurant linen will be replaced and tables sanitised after each individual sitting.
- Menus will be sanitised after each guest.
- All meals will be provided "a la carte" style, some cold items may be available for hand collection and we ask that you maintain social distancing practice.
- All condiments have been removed from dining tables and can be served to you by your waiting team.
- Placemats will be changed and disinfected after each party has left.
- Digital menus are available on your in-room TV system.
- In-room dining will be conducted with minimal contact or you can opt to have your order left outside your door. All food is covered throughout transit.



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## In Your Room:

- Government and WHO guidelines for cleaning and sanitising guest rooms will be adhered to. Frequently touched areas will be thoroughly disinfected regularly during your stay. (ie: telephones, remote controls, handles, taps etc).
- We use GREENClean Terasano which both cleans and sanitises in one, while supporting our fight against Covid19. This product also protects our team and our guests from toxic emissions from cleaning chemicals and reduces allergic reactions to chemicals.
- Before your arrival, our team will use a fogger to completely disinfect all furnishings, fabrics, carpets and all surface areas.
- In-room cutlery/crockery will be machine washed at temperatures of no less than 82C.
- In-room bins are disinfected with GREENClean Terasano.
- Housekeeping service will be once per day and can be arranged at a time that suits you. Alternatively you can communicate with our housekeeping team using provided door hanger signs. (ie: Towels and Water Only, No Service Required)
- Room attendants will wear a fresh set of disposable PPE for each room that they clean. these will be disposed of in line with Government guidelines.
- Bed linen will be handled with extreme care so as to avoid lifting dust. Linen will be bagged, sealed and removed for laundering. All linen is laundered at a minimum of 70C for at least 25 minutes.
- Housekeeping will open windows when servicing a room, ensuring adequate ventilation.



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## Health and Fitness Centre & Swimming Pool:

- The number of guests in the Health and Fitness centre and pool will be controlled.
- We recommend using your guestroom for changing into bathing and gym gear. (Robes are provided). If you wish to use the pool changing facilities you may do so. A strict sanitisation programme is in place for this area.
- The Bubble Pool and Hot Tub are available for guest use, a minimum of two people, from the same family unit may use them at any one time.
- The Steam Room and Sauna will remain closed until further notice.
- Government and WHO guidelines are used for the cleaning and sanitising protocols of all pool areas. High-touch points will be repeatedly sanitised (ie: chairs, handles, rails, desks etc).
- The pool area will be pressure washed and sanitised each evening and regular chemical/chlorine checks will be done and recorded.



## BEHIND THE SCENES

- Prominent signage and hand sanitiser dispensers are located throughout the service and back areas of the hotel.
  - All public areas are cleaned and sanitised in line with Government and WHO guidelines. Extra care is given to sanitise high-touch points such as chair arms, tables, handrails, door handles etc.
  - Luggage carts are disinfected every four hours.
  - All soft furnishings are steamed regularly.
  - Food Safety/HACCP\* - We will continue to observe the strictest good hygiene practice across all areas of food preparation for our restaurants and in-room dining. \*Hazard Analysis Critical Control Point.
  - All dining areas will be ventilated after each meal period.
  - Goods delivered to the hotel will be inspected, and goods arriving in dirty containers or unsatisfactory vehicles will be immediately rejected.
  - Our loading bays are equipped with alcohol hand sanitisers for both the suppliers and our own colleagues.
  - Our goods received area will be cleaned and disinfected at regular intervals and after each period of use.
  - All food and food contact goods are date coded on arrival and quarantined as appropriate in a designated area. Dry goods are left for 48-72 hours before transferring them to our food stores.
  - Chilled Items - where possible outer packaging is removed on unloading, otherwise outer packaging will be cleaned using the appropriate cleaning agents.
  - Deliveries are scheduled to allow sufficient time between deliveries to adhere to our safety protocols and also allow for safe distancing during delivery times.
  - Waste collection will never coincide with linen and food deliveries.
  - Service elevators are treated in the same way as guest elevators. Social distancing among colleagues must be adhered to and the elevators are repeatedly disinfected - paying particular attention to buttons and hand rails.
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## IN THE KITCHEN

- Kitchens and food prep areas continue to be regularly sanitised and extra care is given to high-touch points. ie: food equipment, food contact surfaces, chopping boards etc.
  - We have limited the number of colleagues to a minimum and workstations have been re-arranged so that colleagues are not facing each other.
  - All kitchen teams wear disposable masks, gloves, hairnets and other safety equipment as dictated by HACCP based policies. All items are sanitised with appropriate cleaning chemicals, cleaned and replaced as per local policies.
  - Our chefs will limit the menus, until further notice, for quality assurance.
  - Menu choices have been revised to avoid raw foods or foods that can not be sanitised correctly. This would include items such as non-sanitised salad greens and unpasteurised cheeses.
  - All knives and utensils are pasteurised in a dishwasher at a rinse of 82C or sterilised using an autoclave or boiling water.
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## ADDITIONAL SAFETY MEASURES OUR COLLEAGUES ARE TAKING

- Random temperature checks will be implemented at the start of each work shift.
- Any colleague experiencing COVID-19 symptoms will be asked not to attend work and to contact their local Public Health centre.
- Hand sanitiser will be used before entering the hotel premises, throughout the day and again when leaving.

- Colleagues have been instructed to avoid any unnecessary contact or conversation with guests. Naturally we are saddened to have to enforce this protocol, as it is out of nature, however we must keep safety to the forefront.
- Supervisors will monitor the proper use of all PPE and ensure that it is disposed of and replaced in accordance with Government guidelines.
- Colleagues shoes will be cleaned and disinfected before entering the building.
- Additional training has been provided and supervisors will continue to monitor strict compliance with regards to regular hand washing hygienic cough etiquette. Locker rooms will be thoroughly disinfected daily.
- All windows will be kept open where possible for good ventilation.
- Outer clothing and personal belongings will be kept inside colleague lockers.
- Offices have been rearranged to apply to social distancing regulations.
- We have implemented "working from home" where reasonable, to allow for more adequate office space.
- High touch-points in offices are disinfected regularly.
- Colleague meetings will adhere to social distancing protocol and all necessary sanitisation of meeting space will be implemented. Windows will be open for adequate ventilation and tables/chairs etc will be disinfected after each use.

## **CONTACT INFORMATION**

If you have concerns or would like to discuss any particular items with regards to your upcoming stay, please feel free to contact me directly on [niamh.oshea@killarneyparkhotel.ie](mailto:niamh.oshea@killarneyparkhotel.ie) or contact any of our Duty Managers or Concierge Team on +353 64 663 5555

### **The Killarney Park**

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